



# Baylor University®

## PAUL L. FOSTER SUCCESS CENTER

### Office of Access and Learning Accommodation

#### Part I: Student Information

Name: \_\_\_\_\_ ID#: \_\_\_\_\_

Campus Address: \_\_\_\_\_

Campus or Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Classification:            Fr            Soph            Jr            Sr

Baylor Email Address: \_\_\_\_\_

#### Part II: Housing Request

Dates Requesting Accommodation: \_\_\_\_\_ thru \_\_\_\_\_  
(i.e. Fall 2024 - Spring 2026)

#### Indicate your request:

Please **attach a written statement** your specific housing request. Be as specific as possible and indicate why you are making this request.

#### Part III: Application Steps

1. Complete and submit the following:
  - \* Documentation of medical condition  
(documentation guidelines available at: [www.baylor.edu/oala](http://www.baylor.edu/oala)).
  - \* OALA Application
  - \* OALA Release Form
  - \* Housing Accommodation Application
  - \* Written Request Statement
2. Once all information is received, OALA will review and determine if documentation is sufficient. Decisions will be based on the documented need of the student as verified by the physician.
3. If request is reasonable and appropriate, a recommendation will be submitted to Campus Living and Learning (CL&L). CL&L will try to accommodate the request, but all decisions will be based on availability and timeliness of the request .

Student Signature: \_\_\_\_\_ Date (mm/dd/yy): \_\_\_\_\_

(Revised 8/24)